

# High Halden Parish Council



ALL COUNCILLORS ARE HEREBY SUMMONED to the  
**Parish Council Meeting due to take place on  
Monday 9 March 2026 at 7pm in the Memorial Hall**

where it is proposed to transact the business shown in the agenda below.

The Meeting will be open to the press and public: Public Bodies (Admission to Meetings) Act 1960)

David Rice, Clerk to High Halden Parish Council

4 March 2026

## **213/25 ADMINISTRATION:**

Fire Exits, Fire Meeting Point, Mobile Phones, intention to record.

## **214/25 WELCOME NEW CLERK**

To introduce David Rice as the new Clerk.

## **215/25 APOLOGIES:**

To receive and accept apologies for absence. *(LGA 1972 s85 (1))*

## **216/25 DECLARATIONS OF INTEREST:**

To receive any declarations of interests.

## **217/25 MINUTES OF THE LAST MEETING:**

To consider the minutes of the Parish Council meeting held on the 9 February 2026 and if in order to authorise the Chair to sign as a true and accurate record

## **218/25 CLERKS REPORT/PAST MATTERS**

## **219/25 COUNTY COUNCILLORS/WARD MEMBER REPORTS**

## **220/25 OPEN SESSION:**

No decision can be taken during this session but the Chair may decide to refer any matters raised for further consideration.

Councils cannot lawfully decide any business not specified on the agenda

- a) To comment on Agenda items other than Planning Applications
- b) To raise new issues with the Parish Council
- c) To comment on Planning Applications

## **221/25 PLANNING**

### **Planning Applications**

#### **PA/2025/2339: Above Ground Installation, Woodchurch Road, High Halden**

Replacement of vehicular access security gates and front fence and widening of concrete apron.

Comments by 10 March 2026

#### **PA/2026/0130: Romney Cottage, Little Hookstead Farm, Wrens Nest Lane, TN26 3NH**

Change of use of land to extend residential curtilage and erection of an outbuilding. Proposed timber structure to accommodate an outdoor kitchen.

#### **PA/2026/0163: Little Bedgebury Farm, High Halden TN26 3HT**

Erection of single storey detached garage (retrospective)

Comments by 10 March 2026

#### **PA/2026/0202: Coach House, Hookstead, High Halden TN26 3NE**

Variation of Condition 2 (approved plans) of planning permission PA/2025/1595 for proposed single storey side and rear extension to allow for change of roof from pitched to flat.

Comments by 10 March 2026.

#### **PA/2026/0230: Texel Cottage, Little Hookstead Farm, Wren's Nest Lane, High Halden TN26 3NH**

Change of use to land to extend residential curtilage and erection of an outbuilding (retrospective)

#### **PA/2026/0356: Land known as Oakleigh Field West of Oakleigh Farm, High Halden**

Proposed stables, hardstanding and ecological enhancements.

Comments by 23 March 2026

### **Decisions from ABC: *Response from HHPC in italics***

#### **Approvals:**

#### **PA/2025/1572: Land southeast of Hatchentan, Plurenden Road, High Halden**

Material change of use of land for two residential caravans. *Resolved: Oppose*

*To ratify the letter to the Monitoring Officer regarding this matter.*

#### **PA/2026/0017: Hales Place Granary, Woodchurch Road, High Halden**

Conversion of internal garage into full annex. *Resolved: Support*

#### **PA/2026/0063: Blackborne Cottage, Ashford Road, High Halden TN26 3BS**

Details submitted pursuant to condition 4 (joinery) for planning permission PA/2025/2153

#### **Withdrawn:**

#### **PA/2026/0159: Land between Monarch House and Bourne Farm, Ashford Road, High Halden**

Lawful Development Certificate - Proposed - To establish under consent Ref 21/01882/AS, that essential enabling groundwork qualifies as "permitted development".

#### **Refusals:**

None at the time of setting the agenda for the meeting.

**Other Planning Matters:**

**Enforcement Cases: To receive any update and to discuss any action**

**ENF/2025/0310: Field West of Old Place Cottage known as Oak Tree Field, Woodchurch Road, High Halden: Alleged stationing of mobile homes for residential purposes**

**ENF/2025/0418: Land between Ransley Oast and Greenside, High Halden, alleged breach of planning condition regarding landscaping.**

**Appeals: To receive an update and to discuss any action**

**New Appeal: Refusal of planning permission: PA/2025/1498: Belvedere Stables, High Halden Lane, High Halden: Conversion of the former stable building to form one dwelling (self-build) with cycle/bin store and soft landscaping.**

**Potkiln Farm, High Halden, TN26 3IJ**

**Replace window with French doors – listed building consent and planning permission refused.**

**Start date 12/02/2026**

**222/25 PARISH MATTERS**

**1. Parish Council Vacancy**

**2. Community Warden/Kent Police/Anti-Social Behaviour**

- a) To discuss any recent ASB incidents
- b) To receive an update on the Community Warden
- c) To discuss the meeting with the new Beat Officer

**3. Review of provision/facilities for young people**

- a) To receive an update

**4. Grass Pitch Funding**

- a) To receive an update

**5. Assets of Community Value**

- a) To receive an update

**6. Allotments**

- a) To receive an update on the renewals

**7. Highways:**

- a) Outstanding Faults
- b) New Faults to be reported
- c) Hookstead speed limit request

**8. Draft Local Plan 2042**

- a) Update on Reg 18 – Villages Consultation

**9. Village Litter Pick**

**10. Street Lighting**

**11. Parish Council Meetings**

- a). Annual Parish Meeting – 13<sup>th</sup> April 2026 -To discuss invitations and format

**223/25 RESOLUTIONS**

**1. Asset Register**

To review

**2. Open Spaces**

- a) To consider the request for the fitness sessions to be held on the village green
- b) Bollards on the village green update

- c) To consider a request from HHVEC to use the village green on 18<sup>th</sup> July Summer Village Fair and Pavillion/Jubilee Park for Boot Fairs on 25<sup>th</sup> May & 31<sup>st</sup> August

**3. Finances**

- a) To consider Clerk applying for credit card
- b) S106 update
- c) To receive the updated accounts as at the 28 February 2026
- d) To receive a bank reconciliation as at the 28 February 2026
- e) To receive the timesheets for the Caretaker and Park Keeper
- f) To agree payments in accordance with the Budget

**4. Parish Council Meeting Dates**

- a) To consider request by Hall Bookings to move to Wednesday nights
- b) To discuss & agree date clashes with Stansted and appropriate cover

**5. Policies & Administration**

- a) To adopt an IT Policy

**224/25 REPRESENTATION AT MEETINGS/TRAINING**

- a) KALC Area Committee meeting 25<sup>th</sup> March 2026
- b) Village Hall Committee
- c) HHVEC
- d) Any other external meetings

**225/25 CORRESPONDENCE/CONSULTATIONS**

**226/25 ITEMS FOR THE NEXT MEETING**

**227/25 DATE OF NEXT MEETING: Monday 13<sup>th</sup> April**

**228/25 CONFIDENTIAL ITEMS:** Consideration of items to be taken in private (Exclusion of Public and Press). In accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting by the reason of its confidential nature.