

High Halden Parish Council



ALL COUNCILLORS ARE HEREBY SUMMONED to the **Parish Council Meeting due to take place on Wednesday 9 September 2026 at 7pm** in the Memorial Hall where it is proposed to transact the business shown in the agenda below. The Meeting will be open to the press and public - Public Bodies (Admission to Meetings) Act 1960)

David Rice, Clerk to High Halden Parish Council

Agenda

92/26	Administration: Fire Exits, Fire Meeting Point, Mobile Phones, Intention to Record
93/26	Present and Apologies: To receive and accept apologies for absence (LGA 1972 s85 (1)).
94/26	Declarations of Pecuniary Interests on items on the agenda
95/26	To consider the minutes of the Parish Council meeting held on the 12 August 2026 and if in order to authorise the Chair to sign as a true and accurate record²
96/26	Clerk's Report/Past Matters (Information purposes only)
97/26	County Councillor's Report
98/26	Open Session: No decision can be taken during this session but the Chair may decide to refer any matters raised for further consideration. Councils cannot lawfully decide any business not specified on the agenda ³ /26-1 To comment on Agenda items other than Planning Applications /26-2 To raise new issues with the Parish Council /26-3 To comment on Planning Applications
99/26	Local issues - Highways Improvement Plan meeting on Teams – (DR) - Hopes Grove Pot-hole/road adoption (DR) - A28 signs implementation update (DR) - Local Plan 2043 – Scoping Consultation from 2 September 2026 (KH) - Commemorative bench for Edna Smelt (DR) - Strimmer for churchyard (DR) - 34 Hopes Grove – Hedge DR - David Rice – Village Walk round set date with KH
100/26	Community Warden/Kent Police/Anti-Social Behaviour Community Warden update (DR) To receive any update and discuss any ASB incidents.

1. LGA 1972 s85 (1)

2. LGA 1972 sch.12, para. 41 (1)

3. LGA 1972, sch. 12 para. 10 (2) (b)

101/26	Assets of Community Value and Parish Property ○ Bournes Football Pitch Update (DR) ○ Bus Shelters – Cleaning Review , repairs and deep cleaning quotes(KH) ○ Pavilion Repairs, Cleaning & Valuation (KH) ○ Pavilion – rubbish & skip (DR) ○ Update on applications for Assets of Community Value - Carters Field/Cricket Field (DR) ○ Allotments – Water Bill allocation (DR) - Plot 7 – New Tenancy (DR) - Plot 4 – Notice to Quit & New Tenancy (DR) ○ Jubilee Field – Ditch clearance (silt & branches); fallen tree branch removal; post installation; repairs to post and uprights around Children’s Play area – Consider quotations received ○ ROSPA Reports 21 July 2026 (DR)
102/26	Planning To discuss any planning applications received: PA/2026/1300 – 4 Little Robhurst, High Halden Single-storey rear extension, first-floor side extension and roof extension together with alteration to garage doors (Rear extension – part retrospective) Comments by 10 September 2026 PA/2026/1425 – Rosehurst, Ashford Road, High Halden Single-storey rear extension and porch canopy following the demolition of the existing porch Comments by 11 September 2026 OTH/2026/1171 – Oaklands, Ashford Road Felling of oak tree Comments by 11 September 2026 PA/2026/1397 – Land known as Oakleigh Field west of Oakleigh Farm, High Halden New gated entrance set back 5m from the road with associated fencing Comments by 12 September 2026 PA/2026/1488 – Land East of Woodgate G M & Sons Breakers Yard, Kiln Pot Lane, TN26 3HX Lawful Development Certificate – existing operational development comprising of the formation and vehicular access, entrance gate and access track serving land adjoining The Potteries Comments by 17 September 2026 PA/2026/1316 – Churchfield House, Greenside, High Halden TN26 3LU Single storey side and rear extension with roof lantern and front porch with access ramp Comments by 21 September 2026 Decisions by ABC – Responses from HHPC in italics PA/2026/1168: St Michaels Court, High Halden Lane TN30 6SY Change of use of existing private indoor swimming pool to mixed private and commercial use for swimming lessons and small-scale water-based classes as well as associated parking (Retrospective) ABC approved 21 August 2026 – <i>No objection</i> Refusals: None to consider.

1. LGA 1972 s85 (1)

2. LGA 1972 sch.12, para. 41 (1)

3. LGA 1972, sch. 12 para. 10 (2) (b)

	Withdrawn: None to consider. Other Planning Matters: • Call In Changes as of 31st October 2026 Enforcement Cases: To receive any update and to discuss any action Appeals: None to consider.
103/26	Ward Member Report
104/26	RESOLUTIONS 1. Correspondence for ratification Ratify submissions to Ashford Borough Council Planning Department on 24 August 2026 re the applications for Pillreed Wood, Plurenden Road (PA/2026/1225) and Land North by North East of 1 Coombe Cottages, Redbrook Street (PA/2026/1142) 2. Hire of Football Pitches & Pavilion a. To set the football pitches hire fees for 2026/2027 b. To set the hire charges for the Pavilion for 2026/2027 c. To approve the football hire agreement 3. Asset Register To review 4. Finances a. To receive the updated accounts as at the 31 August 2026 b. To receive a bank reconciliation as at the 31 August 2026 c. To receive the timesheets for the Caretaker and Park Keeper d. To agree payments in accordance with the Budget e. To approve updated Payments List for 9 September 2026 f. Pitch Power funding (DR) g. Update re Clerk applying for credit card (DR) h. S.106 update re Meadowview (DR) 5. Policies & Administration a. Review of Parish Council website – set date KH/DR b. Consider the recommendations of the Staffing Committee
105/26	REPRESENTATION AT MEETINGS/TRAINING a) Village Hall Committee b) HHVEC – Boot Fair c) Any other external meetings
106/26	Items for the next Parish Council meeting
107/26	Confidential Items
108/26	Date of next meeting: Parish Council Meeting: Wednesday 14 October at 7pm

David Rice (Clerk): 4 September 2026

1. LGA 1972 s85 (1)

2. LGA 1972 sch.12, para. 41 (1)

3. LGA 1972, sch. 12 para. 10 (2) (b)