

# High Halden Parish Council



ALL COUNCILLORS ARE HEREBY SUMMONED to the **Parish Council Meeting due to take place on Monday 11 August 2025 at 7pm** in the Memorial Hall where it is proposed to transact the business shown in the agenda below. The Meeting will be open to the press and public - Public Bodies (Admission to Meetings) Act 1960)

*Louise Goldsmith*

Louise Goldsmith, Clerk to High Halden Parish Council

## Agenda

<b>90/25</b>	<b>ADMINISTRATION:</b> Fire Exits, Fire Meeting Point, Mobile Phones, Intention to Record.
<b>91/25</b>	<b>ELECTION OF CHAIRMAN AND TO RECEIVE A SIGNED DECLARATION OF ACCEPTANCE OF OFFICE</b>
<b>92/25</b>	<b>PRESENT AND APOLOGIES:</b> To receive and accept apologies for absence (LGA 1972 s85 (1)).
<b>93/25</b>	<b>TO RECEIVE THE RESIGNATION OF CLLR. HAIGH</b>
<b>94/25</b>	<b>DECLARATIONS OF PECUNIARY INTERESTS ON ITEMS ON THE AGENDA</b>
<b>95/25</b>	<b>MINUTES OF THE LAST MEETING:</b> To consider the minutes of the Parish Council meeting held on the 14 July 2025 and if in order to authorise the Chair to sign as a true and accurate record <sup>2</sup>
<b>96/25</b>	<b>Clerks Report/Past Matters (Information purposes only)</b>
<b>97/25</b>	<b>County Councillor/Ward Member Report</b> To receive any report.
<b>98/25</b>	<b>Open Session:</b> No decision can be taken during this session but the Chair may decide to refer any matters raised for further consideration. Councils cannot lawfully decide any business not specified on the agenda <sup>3</sup> <ul style="list-style-type: none"><li>a) To comment on Agenda items other than Planning Applications</li><li>b) To raise new issues with the Parish Council</li><li>c) To comment on Planning Applications</li></ul>

1. LGA 1972 s85 (1)

2. LGA 1972 sch.12, para. 41 (1)

3. LGA 1972, sch. 12 para. 10 (2) (b)

99/25	<p><b>PLANNING</b></p> <p><b>Planning Applications</b></p> <p><b><u>PA/2025/1230</u>: 12 Pope Gardens, St Michaels</b> Proposed single storey side extension and alterations to fenestration.</p> <p><b><u>PA/2025/1323</u>: Moat Farm House, Oak Grove Lane, High Halden</b> Variation of condition 2 (approved plans) of planning permission PA/2024/1942 for Proposed self - build dwelling following demolition of existing garage to allow for re-location of position of dwelling.</p> <p><b>Planning applications received after the distribution of the agenda:</b> To note.</p> <p><b>Decisions from ABC:</b> <i>Response from HHPC in italics</i></p> <p><b>Approvals:</b> <b><u>PA/2025/1045</u>: 10 Pope Gardens, St Michaels</b> Proposed single storey side extension. <b>Resolved: Support.</b></p> <p><b>Refusals:</b> <b><u>PA/2025/1024</u>: Potkiln Farm, High Halden Road, High Halden</b> Replace window and brick surround with french doors to North East elevation. <b>Resolved: Support.</b></p> <p><b><u>PA/2025/1033</u>: Potkiln Farm, High Halden Road, High Halden</b> Listed Building Consent: Replace window and brick surround with french doors to North East elevation. <b>Resolved: Refer to Listed Building Officer.</b></p> <p><b><u>PA/2025/0791</u>: Land 100m East of Homestall Farm, Ashford Road, High Halden</b> Erection of 2no. residential dwellings, associated parking and landscaping. <b>Resolved: We would like to make the following comments:</b> <b>The land is outside the village confines which was done specifically to stop this type of ribbon development. We note that the comparisons given in the Planning Statement are not comparable.</b> <b>The bus service does not exist as suggested in the proposal.</b> <b>The concerns raised by KCC on visibility splays need to be addressed.</b></p> <p><b>Other Planning Matters:</b> <b>Enforcement Cases: To receive any update</b> <b>Hatchentan, alleged illegal dumping of waste.</b> <b>ENF/2025/0107: Old Place Farm, Woodchurch Road, alleged erection of building.</b></p>
100/25	<p><b>PARISH MATTERS</b></p> <ol style="list-style-type: none"> <li>1. <b>Community Warden/Kent Police/Anti-Social Behaviour</b> <ol style="list-style-type: none"> <li>a) To discuss recent ASB incidents</li> <li>b) To discuss a proposal for a meeting with some local young people and the Community Warden.</li> </ol> </li> <li>2. <b>Highways:</b> <ol style="list-style-type: none"> <li>a) Outstanding Faults   b) New Faults to be reported</li> </ol> </li> <li>3. <b>Highways Improvement Plan:</b> <ol style="list-style-type: none"> <li>a) To receive feedback from the meeting held on the 17 July 2025</li> <li>b) To receive the updated HIP</li> </ol> </li> <li>4. <b>Local Plan:</b> To receive an update</li> <li>5. <b>Speedwatch</b></li> </ol>
101/25	<p><b>RESOLUTIONS</b></p> <ol style="list-style-type: none"> <li>1. <b>Hire of Football Pitches and Pavilion</b> <ol style="list-style-type: none"> <li>a) To set the football pitch hire fees for 2025/2026</li> <li>b) To set the hire charges for the pavilion for 2025/2026</li> <li>c) To approve the football pitch hire agreement</li> </ol> </li> </ol>

1. LGA 1972 s85 (1)

2. LGA 1972 sch.12, para. 41 (1)

3. LGA 1972, sch. 12 para. 10 (2) (b)

	<ol style="list-style-type: none"> <li>2. <b>Sports Pavilion</b> <ol style="list-style-type: none"> <li>a) Fire Risk Assessment Report: To receive an update.</li> </ol> </li> <li>3. <b>Defibrillators</b> <ol style="list-style-type: none"> <li>a) Cabinet, batteries and pads: replacements needed.</li> </ol> </li> <li>4. <b>Policies/Administration</b> <ol style="list-style-type: none"> <li>a) Village Green Policy and Procedure</li> <li>b) Staff, Office and Administration Committee</li> </ol> </li> <li>5. <b>Jubilee Park</b> <ol style="list-style-type: none"> <li>a) To consider a specification and quotes for a replacement bridge</li> <li>b) To consider the RoSPA inspection reports for Jubilee Park and Hookstead</li> <li>c) To review the role of the Park Keeper</li> <li>d) To review the role of the Caretaker for the Sports Pavilion</li> </ol> </li> <li>6. <b>Finances</b> <ol style="list-style-type: none"> <li>a) Clerk's Pension</li> <li>b) Mandate: Remove Cllr. Haigh and add another signatory</li> <li>c) To receive the updated accounts</li> <li>d) To receive a bank reconciliation as at the 31 July 2025</li> <li>e) To agree payments in accordance with the Budget</li> </ol> </li> </ol>
<b>102/25</b>	<b>REPRESENTATION AT MEETINGS/TRAINING</b> <ol style="list-style-type: none"> <li>a) KALC Area Committee</li> <li>b) KALC Extraordinary General Meeting</li> <li>c) KALC Planning Conference</li> <li>d) HHVEC</li> <li>e) Introductory meeting between Tenterden Town Council &amp; High Halden Parish Council</li> </ol>
<b>103/25</b>	<b>CORRESPONDENCE/CONSULTATIONS</b> Consultation - proposed change to Remembrance Service format
<b>104/25</b>	<b>ITEMS FOR THE NEXT MEETING</b>
<b>105/25</b>	<b>DATE OF NEXT MEETING</b> Monday 8 September 2025 at 7pm
<b>106/25</b>	<b>CONFIDENTIAL ITEMS</b>

**Louise Goldsmith (Clerk): (6 August 2025)**

1. LGA 1972 s85 (1)

2. LGA 1972 sch.12, para. 41 (1)

3. LGA 1972, sch. 12 para. 10 (2) (b)