

HIGH HALDEN PARISH COUNCIL
Minutes of the Parish Council Meeting
held on Monday 11 August 2025 at 7pm in the Memorial Hall

90/25 ADMINISTRATION:

Fire Exits, Fire Meeting Point, Mobile Phones. The Clerk confirmed that there have been no requests to record the meeting.

91/25 ELECTION OF CHAIRMAN AND TO RECEIVE A SIGNED DECLARATION OF ACCEPTANCE OF OFFICE

Cllr. Hoath was proposed by Cllr. Sargent and seconded by Cllr. Morgan. Cllr. Hoath accepted the nomination and there were no other nominations.

Resolved: Cllr. Hoath was elected as Chairman following a unanimous vote. Cllr. Hoath read out and signed a declaration of acceptance of office.

92/25 PRESENT AND APOLOGIES

Present: Cllr. Hoath (Chairman), Ms. J. Morgan, Mr. J. Pearson, Mr. J. Sargent and Mrs. L. Wheeler.

In Attendance: Mrs L Goldsmith (Clerk), County Councillor Wayne Chapman, Ward Member Alan Pickering, Peter New (Ashford Community Neighbourhood Watch, 7 members of the public.

93/25 TO RECEIVE THE RESIGNATION OF CLLR. HAIGH

The Clerk reported that a resignation letter was received from Terry Haigh on the 29 July 2025. The resignation letter was forwarded to ABC and an official Notice for the resignation has been issued. The Clerk has placed this Notice on the noticeboards and website

94/25 DECLARATIONS OF INTEREST

There were none.

95/25 MINUTES OF THE LAST MEETING

Resolved: That the Minutes of the Parish Council meeting held on the 14 July 2025 be approved and confirmed as a true record.

96/25 CLERKS REPORT/PAST MATTERS

Ashford Community Awards: The Clerk advised that ABC has selected local resident David Ball as the winner of the Ashford Community Champion Award 2025. David Ball was nominated by the Parish Council in recognition of his huge contribution to the local community. The award ceremony will take place at The Ashford Cinema, Elwick Place on Monday 6 October 2025

Coombeewood Fishery, Redbrook Street: Planning Enforcement will be assessing whether permission is required for a structure erected on the site.

97/25 COUNTY COUNCILLOR/WARD MEMBER REPORTS

Ward Member Report:

Ward Member Alan Pickering advised that the old Civic Centre will be closing in October 2025 and that all Council meetings will be held at International House commencing with the Cabinet meeting due to be held on the 16 October 2025. Ward Member Alan Pickering advised Members that he has asked Enforcement if CCTV cameras can be installed at the entrance to the Hatchentan site. Ward Member Alan Pickering is in the process of finding out if Kent Police would be willing to train two residents as Special Constables which, in his opinion, may assist with the tackling the current problems being experienced with ASB.

7.13pm Cllr. Sargent gave his apologies and left the meeting.

County Councillor Report

Wayne Chapman, County Councillor, introduced himself to the members of public and reported the following.

Initials:

Highways Update

- Brook Street, Tenterden: A large strip of the carriageway has been resurfaced.
- Appledore Road, Tenterden: KCC Highways have been asked to clarify their responsibilities to ensure that the road is maintained to a proper standard.
- Cranbrook Road, Tenterden: Residents are concerned about the poor road signage as well as speeding. KCC Highways have been asked to investigate what traffic calming options are available.
- Tenterden High Street: Resurfacing and repairs. These works have now been scheduled.
- Wayne Chapman reported that he attended the virtual meeting held with the Parish Council and KCC Highways to review the Highways Improvement Plan (HIP).
- Fault reporting: Wayne Chapman urged members of the public to report any highway faults online.
- On Wednesday 30 July 2025 Peter Osborne, Cabinet Member for Highways and Transport, announced an investment of £67 million in the County's 5,400 mile road network. Over 12,000 potholes have been repaired to date and this investment will enable more repairs to be carried out.

Food Voucher Support Scheme

If you or someone you know is struggling to pay the bills, help could be available from the Household Support Fund (HSF) through KCC. Residents that are eligible for the summer food voucher support scheme will receive a one-off £90 voucher to be used towards their food shopping. Applications can be submitted until the 26 August 2025 but will be considered on a first come first served basis until the funds run out with one voucher per qualifying household. Families who receive free school meals are not eligible to apply for this scheme as they are already supported with funding from the HSF.

Devolution & Local Government Reorganisation

Wayne Chapman has been appointed as a Member of the KCC Committee for Devolution and Local Government Reorganisation. Wayne Chapman explained that it is an honour to take on this role as the Committee will be making important decisions about the future of Borough and District Councils and KCC. Wayne Chapman explained that at the first Committee meeting held on the 28 July 2025 six options for new unitary authorities for Kent were considered and after considerable discussion a seventh option was added. All options will now be reviewed in more detail.

Standing Orders were lowered to allow members of the public to ask questions.

Q: A member of the public requested that High Halden and St. Michaels come under the same Unitary Authority along with Tenterden.

A: Wayne Chapman advised that High Halden and St Michaels along with Tenterden will come under the same Unitary Authority.

Q: A member of the public expressed some concern about the quality of the standard of workmanship of current repairs on Kent roads.

A: Wayne Chapman agreed to pass on these concerns to Peter Osborne the Cabinet Member for Highways. Wayne Chapman advised that a new contract has been drawn up for highways maintenance which contains more stringent monitoring and an expectation of higher standards and that a new contractor should be in place by the end of October 2025.

Q: A member of the public asked for an update on the KCC Head Office move.

A: Wayne Chapman advised that the Head Office will not be moving and will remain in Sessions House.

Q: Disappointment was expressed about the time it has taken for potholes to be repaired in and around Tenterden.

A: Wayne Chapman advised that he will personally continue to press for improvements to the repair process such as ensuring that developers pay for the resurfacing of the roads before any occupations.

The meeting resumed.

98/25 OPEN SESSION

A member of the public explained that they have befriended some of the young people who may have been responsible for some of the ASB incidents. The member of public has worked with young people in the past. It was suggested that some of the young people would like to meet with some Members of the Parish Council and the Community Warden to discuss their thoughts on possible facilities for the youth in the parish. Concern was expressed about the speed of motorbikes going through the village on a Wednesday evening. A member of the public reported that the missing bollards outside the shop need to be replaced. A member of the public suggested that the Community Warden needs to be more visible in the parish. Oak Tree Field: A member of the public advised that there appears to be some caravans on the land.

Initials:

99/25 PLANNING

PLANNING APPLICATIONS

PA/2025/1230: 12 Pope Gardens, St Michaels

Proposed single storey side extension and alterations to fenestration.

Resolved: Support.

PA/2025/1323: Moat Farm House, Oak Grove Lane, High Halden

Variation of condition 2 (approved plans) of planning permission PA/2024/1942 for Proposed self - build dwelling following demolition of existing garage to allow for re-location of position of dwelling.

Resolved: Support.

PLANNING APPLICATIONS RECEIVED AFTER THE DISTRIBUTION OF THE AGENDA

PA/2025/1436: Beulah Cottages, Harris Lane, High Halden: ABC has granted permission for the Parish Council to respond after the next meeting.

PA/2025/1403: Land northwest of Moat Barn, Oak Grove Lane. An extension to respond after the next meeting has been requested.

OT/2025/1433: High Halden Primary School, High Halden: An extension to respond after the next meeting has been requested.

DECISIONS FROM ABC : *Response from HHPC in italics*

APPROVALS

PA/2025/1045: 10 Pope Gardens, St Michaels

Proposed single storey side extension.

Resolved: Support.

REFUSALS

PA/2025/1024: Potkiln Farm, High Halden Road, High Halden

Replace window and brick surround with french doors to North East elevation.

Resolved: Support.

PA/2025/1033: Potkiln Farm, High Halden Road, High Halden

Listed Building Consent: Replace window and brick surround with french doors to North East elevation.

Resolved: Refer to Listed Building Officer.

PA/2025/0791: Land 100m East of Homestall Farm, Ashford Road, High Halden

Erection of 2no. residential dwellings, associated parking and landscaping.

Resolved: We would like to make the following comments:

The land is outside the village confines which was done specifically to stop this type of ribbon development. We note that the comparisons given in the Planning Statement are not comparable.

The bus service does not exist as suggested in the proposal.

The concerns raised by KCC on visibility splays need to be addressed.

OTHER PLANNING MATTERS

ENFORCEMENT CASES:

Hatchentan, alleged illegal dumping of waste.

Cllr. Hoath read out an update from the Community and Safety Resilience Team at ABC. On Friday 18 July 2025 ABC and Kent Police took part in an Operation called Operation Assist and conducted a site visit. They observed that the site has definitely been disturbed and noted a large pile of sofas and wooden items such as household furniture which raised concerns about another bonfire. Bonfires have previously been held on the site. Two Community Protection Notices have now been issued by ABC and the Kent Fire Service has been alerted about the possibility of a bonfire on the site. ABC is assessing what action to take next.

ENF/2025/0107: Old Place Farm, Woodchurch Road, alleged erection of building.

The Clerk reported that Enforcement considers that the extension to the barn and the front boundary fencing are a breach of planning. Enforcement have asked the developer to apply for planning permission to regularise

Initials:

the breaches.

7.51pm Ward Member Alan Pickering and two members of the public left the meeting

100/25 PARISH MATTERS

1. Community Warden/Kent Police/Anti-Social Behaviour

Community Warden Update:

The Clerk advised that the Community Warden has engaged with a few of the local young people in the past two weeks who have suggested that they would like better youth facilities in High Halden. The Community Warden has advised them that he would discuss this request with the Parish Council to see what might be possible and has explained to them that if the current level of anti-social behaviour and criminal damage ceased the Parish Council could be more inclined to support a project.

a) To discuss the recent ASB issues

Cllr. Hoath reported that in the last two weeks there has been disappointingly a number of ASB incidents in the parish to include a fire in a field, the smashing of glass at Hookstead, further catapulting incidents and youths on bikes doing wheelies down Church Hill and on the A28. Cllr. Hoath explained that residents are disengaging and not reporting incidents due to a perceived lack of feedback from Kent Police.

Peter New, (Ashford Community Neighbourhood Watch), explained to Members that he has done a considerable amount of work to try and prevent catapult incidents. It was noted that Kent Police and Peter New recently discussed the concerns about catapulting on both National BBC TV and Local BBC TV news and that a further documentary is expected in September 2025. Peter New helped run a government petition to change the law on catapults. Despite obtaining 2,500 signatures this was not enough to trigger a government debate but did lead to Kent Police announcing a crackdown last week. A joint letter from Kent Police and MP Sojan Joseph has been sent to all the schools and messages have been sent out via My Community Voice to raise the awareness of catapulting and to encourage reporting. Peter New urged members of the public to continue to report any incidents to Kent Police and explained that this is essential to inform their intelligence. Peter New suggested that if residents need assistance with getting feedback from any incident to send the crime reference number to him to investigate. Peter New advised that he has been hugely disappointed by the lack of attendance of Beat Officers at Parish Council meetings and that he has personally raised this as a concern with the Police and Crime Commissioner. Peter New is delighted that Beat Officers are now expected to attend a Parish Council meeting every three months.

Members discussed all the recent incidents and expressed their concern about the behaviour of some of the young people in the parish and safety. It was agreed that they needed to be made aware of the some of the dangers of their actions such as fires, wheelies on busy roads and cruelty to wildlife. Members also agreed that it would be useful to meet with the young people to discuss their thoughts on possible facilities for them.

8.09pm Standing Orders were lowered to allow a member of the public to speak about the youth work in Tenterden.

8.13pm The meeting resumed

b) Proposal to meet with young people

Resolved: It was agreed for the Community Warden, Clerk and for Members to meet with some of the young people in the parish to discuss concerns about the consequences of ASB and to find out what youth facilities they would like. The Clerk to arrange the event in conjunction with the Community Warden and the member of the public, who has been engaging with the young people.

2. Highways:

a) Outstanding Faults

The Clerk has reported and circulated the following updates on a number of highway faults.

Enquiry 892548: Lights obscured by hedge and hedge reduction at pedestrian crossing on A28. Enquiry attended. More works required.

Enquiry 892549: Double first bend sign is hidden. Enquiry attended. Works completed.

Initials:

Enquiry 892551: Hedge on second entrance to Hathwolden and near pedestrian crossing needs cutting back from the footpath. Enquiry passed to landowner.

Enquiry 893445: Dip in road at entrance into Jubilee Park from Hookstead. KCC have assessed and no action will be taken. The dip is only the camber of the road which is normal. The engineer has advised that the camber is not causing any issues with the carriageway.

Enquiry to ABC: Hopes Grove/A28 hedge affecting sightlines. ABC have assessed and advised no action required at the present time. The hedge will be cut as part of their normal cycle of hedge cutting.

Enquiry 891522: Hookstead Hedge needs cutting. Works complete.

Enquiry 891521: Hedge between Halden Close and Hookstead needs cutting: Enquiry under investigation.

Enquiry 889572: Sign for Millfield. KCC Highways has advised that there has not been a sign since 2009 and will therefore not be taking any action.

b) New Faults to be reported

Hedge at The Chennells needs cutting as blocking the footpath.

A28 various drains are blocked.

3. Highways Improvement Plan

a) Meeting with KCC Highways:

CLlrs. Hoath, Sargent, Morgan and the Clerk attended a virtual meeting with the Community Engagement Officer and Highways Steward on Thursday 17 July 2025 to discuss the current priorities in the Highways Improvement Plan. County Councillor Wayne Chapman also attended the meeting.

b) Highways Improvement Plan (HIP) Priority Updates

The Clerk provided the following updates on the HIP.

A28 Ashford: KCC to investigate the possibility of installing a Vehicle Activated Sign around the area of the zebra crossing either indicating the 30mph speed limit or for the pedestrian crossing warning signs. This scheme is estimated to cost in the region of £10,000 and would not be funded by KCC.

A28 Hopes Meadow – request for formal crossing: A controlled crossing did not form part of the development agreement and therefore only a pedestrian dropped kerb was installed. KCC has advised that they require evidence of sufficient pedestrian crossing numbers and vehicle numbers to justify the installation of a controlled crossing which is not possible at the moment due to the limited footfall. KCC has therefore advised that this scheme is not feasible at this time but should be considered as part of future development agreements in the area if appropriate.

Hookstead – reduction in the speed limit: KCC was asked to investigate the feasibility of a speed limit reduction on Hookstead. The Community Engagement Officer has advised that the DfT guidance states to reduce the risk of confusion and frustration for drivers with speed limits changing too frequently that speed limits should be a minimum of 600m. The length of the road from the junction of Hookstead and the A28 to where the houses on both sides of the road end is approximately 288m. KCC has advised that since their records began in January 2010 there has only been one recorded injury collision in this area which involved a vehicle using the wrong part of Hookstead to pull out onto the A28 and colliding with a vehicle. The Community Engagement Officer has therefore advised that this data cannot be used to support a speed limit reduction in this area. The Community Engagement Officer has advised that if the A28 speed limit could be reduced in the vicinity of the Hookstead then they could include this length of road as part of that limit.

A28 extending the 30mph up to Halden Heights: The Community Engagement Officer has agreed to investigate again the request for an extension of the 30mph limit on the A28 to Halden Heights. However, the Community Engagement Officer has advised that given there has been no changes in the environment or any further evidence of a safety issue that an extension of the 30mph limit would be unlikely. Concern was expressed by Members about the fact that extending the 30mph speed limit could increase the likelihood of further development.

Initials:

Redbrook Street – request for a speed reduction: The Community Engagement Officer has been asked to provide an update on this proposal and will liaise with Woodchurch Parish Council.

4. Local Plan

The Clerk advised that the Regulation 18 Local Plan identifies the overall housing target that will need to be met in the period 2024 – 2042. Five key spatial character areas within the borough have been identified, Ashford Town Centre, Ashford Urban Area, Edge of Ashford, Tenterden, and the Villages. A more detailed policy intention is to be shared for Ashford Town Centre and Tenterden. In these areas, specific housing targets and sites have been identified for housing growth. For the remaining character areas, a broad housing range has been identified and the Regulation 18 Local Plan sets out the favoured direction of travel. The consultation will run from 9am on Monday 18 August until 5pm on Monday 13 October 2025 (eight weeks). A series of exhibition events will also be held in various venues across the Borough to provide residents with the opportunity to 'drop-in' and find out more about the Regulation 18 consultation. Officers from the Plan Making and Infrastructure Team will also be at the sessions to help answer any questions about the Local Plan process. Officers will then digest the responses received and move the plan into a more detailed stage. A series of informal consultations are then likely to take place over the winter months. Cllr. Hoath advised Members that one of the sites allocated for Tenterden is in St Michaels. The proposal is for a residential development of up to 47 houses inbetween Sickfield House and The Trading Post Ref: LP41/172. It was agreed to prepare a response to the Regulation 18 consultation for the next meeting and to consider preparing a response for sites submitted as part of the call for sites exercise which are north of St Michaels but fall within High Halden.

5. Speedwatch

The Clerk advised that a speedwatch session took place last week to complete the roadside training for a new recruit. The Clerk advised that there are now just two volunteers. The session was held on a Wednesday evening and the number of motorbikes speeding through the parish was noted. The Clerk will request again that Beat Officer Darrent Laker attends on a Wednesday evening with a speed gun to catch/educate the motorbike riders that race along the A28.

101/25 RESOLUTIONS

1. Hire of Football Pitches and Pavilion

a) To set the football pitch hire fees for 2025/2026

Resolved: To set the football pitch hire fees for each football club to include the hire of the pavilion at £320.00 per annum.

b) To set the hire charges for the pavilion for 2025/2026

Resolved: To set the hire charges for the pavilion for 2025/2026 as follows:

High Halden residents: £10 per hour; Non-residents: £15 per hour. A deposit of £50 is payable at the time of booking, refundable if the pavilion is left in good order. Rental includes use of tables, chairs, kitchen equipment, heating, hot water and lighting

c) To approve the football pitch hire agreement

Resolved: To approve the football hire agreement.

Initials:

2. Sports Pavilion

a) Fire Risk Assessment

The Clerk advised that a fire risk assessment took place at the sports pavilion on the 23 July 2025. The report is awaited.

3. Defibrillators

CLlr. Hoath reported that replacement pads for the following defibrillators will be needed around the dates supplied. Pavilion – iPad SP1 Pads Sept 2025 and Memorial Hall – iPad SP1 Pads November 2025. The batteries for the Defib at The Chequers have already been replaced. In addition, the cabinet is not opening and closing properly and needs to be replaced. The Clerk to investigate the cost of the replacement parts and cabinet.

4. Policies/Administration

a) Village Green Policy and Procedure

Resolved: To adopt the amended Village Green Policy and Procedure.

b) Staff, Office and Administration Committee

The Clerk explained the benefits of appointing a Staff, Office and Administration Committee and advised that it would only need to meet when required. It was agreed for the Clerk to prepare some Terms of Reference for the next meeting.

5. Jubilee Park

a) To consider the specification and quotes for a replacement bridge

Members considered three quotes obtained by the Clerk. It was noted that the cost of a steel framed bridge is prohibitive being at least double the cost of a timber frame bridge. CLlr. Hoath suggested that the replacement bridge should be a bit wider than the one quoted to allow for easy access for all abilities. The Clerk was asked to investigate if the replacement cost could be covered by S106 monies, as it provides a link to the two football pitches and sports/play equipment on Jubilee Park.

Resolved: To appoint Kevin Lamb as the contractor and for the Clerk to obtain a full specification and amended quote for a slightly wider bridge.

b) RoSPA Inspection Reports for Jubilee Park and Hookstead

Members considered the reports from the recent RoSPA inspection of the playground at Jubilee Park and Hookstead. It was agreed that the Clerk should obtain quotes for the suggested remedial works.

c) To review the role of the Park Keeper

Resolved: The Clerk to arrange a meeting with the current Park Keeper to review the role and responsibilities. The Clerk to circulate some dates.

d) To review the role of the Caretaker for the Sports Pavilion

Resolved: The Clerk to arrange a meeting with the current Caretaker to review the roles and responsibilities. The Clerk to circulate some dates.

Initials:

6. Finances

a) Clerk's Pension

It was noted that the Clerk has been made aware again that the Parish Council has a duty to offer a pension scheme. It was noted that at the moment the Clerk does not wish to take up the offer of a personal pension scheme

b) Bank Mandate

Resolved: To remove Terry Haigh as a signatory on the Unity Trust Account for the Parish Council. Cllrs. Wheeler and Morgan signed the application to amend the mandate.

c) To receive the updated accounts

Members received the updated accounts for 2025/2026

d) To receive a bank reconciliation as at the 31 July 2025

Members received the bank reconciliation as at the 31 July 2025

Resolved: Cllr. Morgan signed the bank reconciliation in accordance with the Financial Regulations.

e) To agree payments in accordance with the Budget:

The invoices against the payment schedule were checked.

Resolved for Cllrs. Wheeler and Morgan to authorise the payments online. Cllr. Hoath as the Chair, initialled the payments list in accordance with the adopted Financial Regulations.

Balances as at 30 July 2025

Unity Trust Current Account: £5,307.75

Unity Trust Savings Account: £45,149.08

Total: £50,456.83

Payments

Reference	Payee	Invoice	Description of Transaction	Gross
56/25	Louise Goldsmith		Expenses	101.49
57/25	M I Payroll		Payroll Services	25.00
58/25	Npower	32MQ2222	Sports Pavilion Electricity	155.12
59/25	Louise Goldsmith		Reimbursement Defbrillator Pads	150.00
60/25	Mint Fresh	186MAY25	Bus Stop Cleaning	55.32
61/25	Satswana	M3438	Renewal of DPO Service	180.00
62/25	KALC	9681	Training Code of Conduct	270.00
63/25	David Ball		Reimbursement fence materials	77.66
64/25	BarrieCroucher		Caretaker Services June 2025	73.26
65/25	High Halden Memorial Hall		Hall Hire April - June 2025	120.00
DD	Unity Trust		Monthly Charge	6.00
DD	Hugo Fox		Website	2.99
DD	Google Cloud	5264267359	Gmail Account	24.00
SO	HMRC		Clerks Tax and NI	311.55
SO	Louise Goldsmith		Salary	850.60
		Total		2402.99

Initials:

Receipts

Date		Amount
08/07/2025	ABC S106 Funds	3150.00
25/07/2025	Hire and deposit pavilion	75.00

102/25 REPRESENTATION AT MEETINGS/TRAINING

- a) **KALC Area Committee:** The minutes of the meeting held on the 30 July 2025 have been circulated. The Clerk reported that there were presentations on the Local Plan Regulation 18 consultation and on the Community Governance Review. Tracey Kerly, CEO for ABC, gave a presentation on the Local Government Reorganisation. KPMG has now been appointed as a strategic partner, following a competitive procurement exercise. KPMG recently attended an initial meeting with the Kent Leaders and Chief Executives and this will be followed by a visioning event in September 2025. KPMG will work on the business case for the future structure of local government in Kent. An awareness campaign will be launched to inform residents and other stakeholders. The deadline for the full proposal to be sent to Government is the 28 November 2025. Early 2026 the Government will confirm the choice of model for Kent and they may indicate a timescale for Devolution. Tracey Kerly was keen to stress that all staff will be transferred to the new Unitary Authorities and are protected by TUPE regulations. All contracts will also transfer to the new Unitary Authorities.
- b) **HHVEC:** Cllr. Hoath reported that the Boot Fair is going ahead as planned on Monday 25 August 2025 from approximately 7am to 2pm with the same format as before. The Clerk has received and circulated copies of the risk assessment, traffic management plan and insurance. It is planned to erect the Christmas Tree on the village green on either the 27 or 28 November 2025 with the 'switch on' taking place on Saturday 29 November 2025 and Carols on the Green will take place on the 18 December 2025. Discussions have commenced regarding the next summer event.
- c) **Introductory Meeting between Tenterden Town Council and HHPC:** Cllr. Hoath and the Clerk met with Claire Gilbert (Deputy Clerk) and Jane Mills (Chair of Planning) from Tenterden Town Council on the 8 August 2025. Cllr. Hoath reported that it had been a useful meeting. The main topics discussed were the possible site allocations in the Draft Local Plan for both Tenterden and High Halden which included the possible impact on local services and Section 106 opportunities. It was agreed that the proposed development area north of St. Michaels will impact both Tenterden and High Halden. The Town Council will be writing a strong rebuttal to most of the proposals with the exception of the following: LP41/055 & LP41/172. Discussions were also held on the antisocial behaviour challenges in both parishes.

9.00pm: In accordance with the Standing Orders a resolution was passed to continue with the meeting.

103/25 CORRESPONDENCE/CONSULTATIONS

Consultation: Proposed changes to Remembrance Service Format: It was noted that the Denswood Churches are consulting on a proposal to have just one main Remembrance Sunday service at 9.30am in one of the parish churches rather than a service in each church. This would then be followed by the Acts of Remembrance at the three war memorials in/adjacent to the churchyards in Bethersden, Woodchurch and High Halden. All three churches will then remain open for parishioners to enter and light candles and stay for quiet reflection after the Act of Remembrance. A member of the public reassured Members that steps have been taken to ensure that a wide cross section of views from the congregation in High Halden have been sought. Members agreed that the Clerk should find submit the following questions/concerns. How will parishioners with no transport or mobility issues attend the only service which may not be in their parish? Will the one service be rotated each year around the parishes? The Clerk was asked to request the results of the survey and the data on how many parishioners responded from each parish.

Initials:

104/25 ITEMS FOR THE NEXT MEETING

Local Plan: Assessment of Sites.

S106 requirements from any new development.

Credit Card and or Mobile Phone for the Clerk

Assign key holders.

Passwords/Key man information for the Clerk.

105/25 DATE OF THE NEXT MEETING

Parish Council Meeting: Monday 8 September 2025 at 7pm

106/25 CONFIDENTIAL ITEMS

There were none.

With no further business to transact the meeting closed at 9.13pm.

Signed:

Date:

Initials: